

## SHUTTINGTON PARISH COUNCIL

Clerk:  
Mrs Barbara Cox

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### MINUTES OF PARISH COUNCIL MEETING HELD AT SHUTTINGTON & ALVECOTE PARISH HALL ON WEDNESDAY 20<sup>th</sup> March 2024

1.	<b>Present:</b> Cllrs. A White (acting Chair), L Sly, & G Barber Visiting Clerk, Chairman of the Archery Club, Clerk: B Cox <b>Apologies</b> – Cllr. B Frost, County Cllr M Humphreys.	
2.	<b>Declaration of additional Pecuniary &amp; Non-Pecuniary Interests</b> –AW and GB declared a Hall interest.	
3.	<b>Approve the Draft Minutes of the meeting held on 20.02.2024</b> – minutes proposed by GB and seconded by LS, unanimously agreed and signed off by AW as a true record	
4.	<b>Elect Vice Chair, Councillor Vacancy</b> , the election of vice chair was deferred until the next meeting. The vacancies will need to be advertised.	
5.	<b>Replacement Clerk.</b> –Joan Daniel has agreed to take on the role. The present clerk is to meet with the new clerk to arrange handover and training.	BC
6.	<b>Matters Arising</b> Light Milner Drive – deferred Parking & Bollards at junction update – no update from MH – deferred Coronation Crescent/Church Lane/ steps and ramp – deferred Speed sign removal – no update - deferred	
7.	<b>Police Update</b> – no police present but the council discussed the report which had been emailed. No real issues. A resident had reported a potentially abandoned vehicle in Alvecote. The clerk will contact PC Mike Redman about it.	BC
8.	<b>Open Forum</b> The council need to re-launch its Facebook page. AW is to speak with Nigel O’Mara regarding admin. There were discussions about the mature trees that had recently been felled on the verge at the bottom of Shuttington Hill. The clerk is to email Cllr D Humphreys to see if he has any information.	AW BC
9.	<b>Alvecote Report</b> - None	
10.	<b>Planning</b> – Land at the side of the Parish Hall – Deed of Easement Update – no further update PAP/2023/0514 – 1 Poplars Yard, proposed extension. – Amended plan submitted. – no objections PAP/2024/0070 - Firleigh, School Lane – new dwelling to replace former granary – no objections	
11.	<b>Wildflower Meadow Update</b> – the new proposal submitted by Claire Holloway was discussed. Deferred.	
12.	<b>Grounds Maintenance Contract</b> – It was agreed to continue with the contact and the clerk is to enquire about the cost to inspect the play equipment in Shuttington too.	BC
13.	<b>Whippets Contract</b> – the Parish Council need to agree a contract with the Whippets. AW is to liaise with BF and agree a date for discussion within the next few weeks. Potentially to be held on 10 <sup>th</sup> April in order for the new contract to be agreed at the following Council meeting.	AW/BF
14.	<b>Austrey Archery – Field Agreement</b> the Chairman Mike Lynockt asked about extending the fence. A vote was taken by the Parish Council and it was agreed unanimously that the fence could be extended. The club also wish to have the flexibility of moving their day if the weather is bad. It was agreed that this should not be a problem but to let the dog club know in advance. They are to text the Clerk who will let the dog club know.	
15.	<b>Correspondence List</b> - the March correspondence list had been emailed to all Councillors	
16.	<b>Invoices</b> – invoices were approved as per the correspondence list	
19.	<b>Date of next meeting- 17<sup>th</sup> April 2024 at 6pm</b>	

**Barbara Cox 26/02/2024**

Signed..... Date.....