

SHUTTINGTON PARISH COUNCIL

Clerk:
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MINUTES OF PARISH COUNCIL MEETING HELD AT SHUTTINGTON & ALVECOTE PARISH HALL ON WEDNESDAY 20th JULY 2022

1.	<p>Present: Cllr N O'Mara in the Chair. Cllrs C Holloway & L Sly + Charlotte Deakin (WCC Gypsy & Travellers' Site manager) & 1 member of the public. Clerk: A M Allsopp.</p> <p>Apologies – Cllrs B Frost & M Smith + PC Mike Redman & PC Johnny Howells</p>	
2.	Declaration of additional Pecuniary & Non-Pecuniary Interests – None declared.	
3.	Police Report – PC Mike Redman had set out to attend but was involved in an incident and phoned to apologise, giving a brief update. There were no incidents reported in Alvecote but 5 calls from Shuttington. Two were neighbour disputes and one involved an Amazon driver who backed into a lamppost causing damage. PC Johnny Howells will not be in place until September.	
4.	<p>WCC Gypsy & Travellers' Site update – Charlotte Deakin (Travellers' Site Manager) attended the meeting and updated with regard to the original funding bid that will predominantly improve the ventilation of the washrooms. A more recent funding bid has been submitted that will improve the road surface, fence around the pitches, move the gas and electric meters onto the Site, improve waste and sewage disposal, erect a Site office and bring Wi-Fi onto the Site.</p> <p>The Parish Council was also advised that the number of pitches will be reduced from 17 to 15 and that WCC is currently in the process of renewing the mobile homes agreement. The Parish Council was assured that although the rent collection day is always the same every month, but other visits vary days and times. CD agreed to report back to WCC that the settled community is concerned that circumstances seem to change on the Site when residents expect a visit from WCC Site management.</p>	CD
5.	Approve Draft Minutes of P C Meeting held on 15.6.2022 – Minutes proposed by CH, seconded by LS, unanimously agreed and signed off by NOM as a true record.	
6.	<p>Matters Arising from Minutes – Cadent no further progress to date.</p> <p>The Notice Boards are in production and should be with us shortly.</p> <p>Light Pear Tree – reported again and now fixed.</p> <p>Litter Bin, Main Rd – NWBC reported that it has now arrived and will be fitted next week. AA to follow up request for replacement bin in Alvecote.</p> <p>Verge School Lane – AW not yet fully operational.</p> <p>AA to follow up request for new litter bin outside the Travellers' Site, the removal of the CCTV camera in Alvecote and the request for funding for a further defibrillator at the Parish Hall.</p>	AA AW AA
7.	Open Forum – A report of Spillanes concrete mixers coming through Shuttington. NOM to follow up. We are still waiting for an update on the 7.5T signs and faded road markings at Hangman's junction from the relevant departments.	NOM
8.	Milner Drive flower Meadow + Pond Fencing – CH reported the meadow has grown incredibly well but now needs cutting as soon as the wild flowers have re-seeded the ground. Our thanks go to David Norchi for his photographs that have helped with the fencing and path design. Funding to fence around the pond has been received and the order placed for installation ASAP. Investigation is required to control the invasive Virginia Creeper encroaching from the Wolverstan Arms.	AA
9.	Shuttington Play Area plans update – No report received.	
10.	<p>Alvecote Report – The Defibrillator in Alvecote has now been moved to opposite Cottage No. 32 in the centre of Alvecote and re-registered in its new location. Foliage growing over lights at the river and railway bridge has been reported to Highways and fly-tipping reported to Tamworth BC for removal.</p> <p>The hedge alongside the Travellers' Site has been reported as growing over the path and will be cut back. In order to make an informed decision about the Bus Shelter in Alvecote, SL has agreed to check times of buses that go past the bus shelter and do a questionnaire to be delivered to every house in Alvecote.</p>	SL
11.	Mercia Communication propose attend October meeting for Highways support – Cllrs agreed that it would be of benefit to invite Mercia to attend our October meeting to discuss traffic impact.	AA
12.	Planning – The Old Farmhouse, New Road, Shuttington PAP/2022/0331. Cllrs agreed that they had no objections to raise against this application.	

13.	Clerk's updated Contract – An updated Contract had been circulated for approval. It was agreed and signed off by NOM and AA commencing 1 st April, 2022.	
14.	Correspondence – the July Correspondence List had been emailed to Councillors.	
15.	Invoices – An invoice was approved as per the Correspondence List.	AA
16.	Urgent Councillors' Items – AA provided details of a printer that should reduce printing costs. NOM to investigate prospective future purchase.	NOM
17.	Dates of next Parish Council Meeting – Wednesday 21st September 2022 @ 6pm	

Anita Allsopp
25th July, 2022

Signed..... Date.....