

SHUTTINGTON PARISH COUNCIL

Clerk:
Mrs Barbara Cox

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MINUTES OF PARISH COUNCIL MEETING HELD AT SHUTTINGTON & ALVECOTE PARISH HALL ON WEDNESDAY 22nd November 2023

1.	Present: Cllr N O'Mara in the Chair & Cllrs B Frost, A White, L Sly & C Holloway. Clerk: B Cox, County Cllr M Humphreys, 1 resident. Apologies – Borough Cllr D Humphreys, PC Mike Redman	
2.	Declaration of additional Pecuniary & Non-Pecuniary Interests – BF & AW declared a Hall interest.	
3.	Approve Draft Minutes of Meeting held on 18.10.2023. –Minutes proposed by BF, seconded by AW, unanimously and signed off by NOM as a true record.	
4.	Police Update –PC Mike Redman had sent through a report which NOM read out	
5.	Matters Arising from Minutes – Light, Milner Drive – now fully working Parking & Bollards junction update – MH advised that the bollards needed would be paid for from her delegated budget. NOM is to provide a picture of the corner with details of the junction. There were discussions around changing the priority parking and default direction on Main Road. MH is to arrange for an officer to look at the situation. NOM is to list the requirements for the next meeting. All councillors present are to send their comments to NOM which will be collated and sent to MH. MH advised that she was campaigning for a 20 mph on roads approaching villages and was approaching all villages. Coronation Crescent/Church Lane Steps/Ramp – BR to update as soon as she has something to report. BC to telephone BR Parish Hall Disabled Access & Markings – AW is to do the required work FOC. The PC thanked AW for his kind offer Parish Hall signage update – Still no update	MH/All BC AW
6.	Open Forum – PSPO – Dog Fouling is to come under ASB Act as a criminal offence. It was agreed that the PC would sign up to it. A resident advised that there were no dog notices at Alvecote. The clerk is to arrange to get some notices for lamination. OPCC consultation – NOM to join consultation	BC NOM
7.	Alvecote Report (including Defibrillator issues & Bus Shelter) – The resident present thanked the PC for the repaired bus shelter. The clerk is to try and arrange for bus timetables to be displayed. BF advised that the defibrillator cabinet is damp and that an engineer was to inspect it the following day.	BC
8.	Wildflower Meadow CH had circulated a second revised plan. AW suggested that the plan would require a lot of maintenance. The PC had looked at the comments received by email. Various ideas were discussed but the residents must be given an opportunity to have input. A meeting is to be arranged whereby residents will be invited to attend. A date for this will be arranged at the next PC meeting in the New Year. The clerk will reply to all the emails received to date	BC
9.	Planning –	

	Alvecote Marina, PAP/2022/0575, use of land to site storage container – no objections Land at the side of the Parish Hall – Deed of Easement Update – NOM went over the background. A vote was taken on granting the Deed of Easement for the public footpath and for the services. It was proposed by NOM to NOT grant the Deed of Easement and seconded by BF. The vote was unanimous. NOM is to email Elan Homes Solicitor and Pooja to inform them of the decision.	NOM
10.	Councillor Vacancy. The PC had received interest from one person so far. The clerk is to contact her	BC
11.	Clerk Vacancy. Advert to be placed on WALC website	BC
12.	Salary update – The clerk had calculated the backpay due for herself and her predecessor and the payments had been made.	
13.	Correspondence - The correspondence list had been emailed to all councillors	
14.	Invoices – Approved as per the correspondence list	
15.	Urgent Councillors' Items -	
16.	Dates of next meeting 17 th January 2023	

Barbara Cox
28/11/2023

DRAFT