

SHUTTINGTON PARISH COUNCIL

Clerk:
Mrs Barbara Cox

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MINUTES OF PARISH COUNCIL MEETING HELD AT SHUTTINGTON & ALVECOTE PARISH HALL ON WEDNESDAY 20th September 2023

1.	<p>Present: Cllr N O’Mara in the Chair & Cllrs B Frost, A White, L Sly & C Holloway. PC Mike Redman and Liz Odber (Public) Clerk: B Cox Apologies – Borough Cllr D Humphreys, Borough Cllr B Ririe, County Cllr M Humphreys.</p>	
2.	<p>Declaration of additional Pecuniary & Non-Pecuniary Interests – BF & AW declared a Hall interest. AW also declared a disabled access installation interest.</p>	
3.	<p>Approve Draft Minutes of Meeting held on 19.7.2023 – Minutes proposed by BF, seconded by AW, unanimously and signed off by NOM as a true record.</p>	
4.	<p>Police Update – PC Mike Redman had reported a small rise in vehicle crime in Polesworth/Birchmoor area. Warwickshire Connect is still being pushed and will be discussed at the next coffee morning with an emphasis on crime prevention. Cross border communication and patrol with Staffs Police from Tamworth had produced some very good results. A satellite hub is up and running as a base for Police units. It is not a public drop-in location as yet.</p>	
5.	<p>Matters Arising from Minutes – Light, Milner Drive – Street lamp had been installed but was not working. - BC to chase up. Parking & Bollards junction update – MH not in attendance. Waiting for her to advise on the action the parish council need to take and what we are allowed to do. Coronation Crescent/Church Lane Steps/Ramp – BR to update as soon as she has something to report. BC to chase. Tamworth Have a Heart – NOM has now made contact and they can take responsibility with an annual donation being made, and without taking ownership. The amount of donation was discussed and it was decided that NOM would approach the Wolferston Arms to ask if they could make a donation. NOM wants sight of any agreement with Have a Heart. Parish Hall Disabled Access & Markings – AW will mark car park restricted area. The disabled access into the Hall specific details need to be agreed. BF & AW to take a closer look before AW can provide a quote. Parish Hall signage update – As the minor works minimum cost is £500 it would be too expensive for the parish council to fund. BC to email Parish Hall formally with the decision. Speed Sign Removal Update – No response received as yet from WCC. BC to follow up. Breedon Lorries ignoring weight limit – this issue has reduced but there had been an issue in the village from farm vehicles blocking roads, driving on pavements and making a mess. Generally, the vehicles were too big. BC to diarise so the issue is raised in April 2024 before the season starts. AW inspection course – the course is booked and confirmed.</p>	<p>BC MH BC/BR NOM AW BF/AW BC BC BC</p>
6.	<p>Open Forum – Tamworth Solar Farm invited the parish council to attend a meeting but NOM had given our apologies. AW reported that many people are parking their cars dangerously on the bend when using the play area. Several ideas were discussed about using the village hall car park to address this. The situation will be monitored and considered again if it becomes a regular problem. BF asked if the parish council had received an invoice for the election. BC confirmed that we have not so far.</p>	
7.	<p>Alvecote Report (including Defibrillator issues & Bus Shelter) – LO advised that the defibrillator is currently with Zoll being repaired. It is still unclear if there is an issue with the defibrillator or the cabinet. Once back from the repairer it will be monitored and BF and AW are to check the cabinet for signs of condensation. Have a Heart are not prepared to take it over as it is. Meanwhile the clerk will</p>	<p>AW/BF</p>

	check when the defibrillator was purchased, any remaining warranty, date of installation and the date it was moved. We have received the funding from our insurer to repair the bus shelter and NOM has asked the company to proceed. Work is due to start in November. .	BC
8.	CH, along with LO, gave an update on the Wildflower Meadow. She is still waiting for the balance of the grant to be paid. There may be enough funding to purchase some interpretation boards. The funders are happy with the transformation so far but we need to be mindful of the terms of the grant. The council were given a revised plan of the meadow which shows the areas to be mown have increased. Nick Thomas has agreed to take on the job for £40 a cut. NOM asked for an indication of what the ongoing costs are likely to be. CH will update the parish council at the next meeting. BF said there had been complaints about the meadow looking a mess. The re-designed plan should be a compromise. NOM proposed that we should ask residents for their views. The motion was seconded by AW and agreed unanimously. CH will provide wording to be put in the notice board and social media asking for comments. The deadline for comments will be 3 days prior to the November meeting.	CH CH
9.	Planning – No new planning applications to date. Land at the side of the Parish Hall – Deed of Easement Update – The Easement requests were considered by the Council and a vote was taken regarding one element of it. However, with no continued funding undertaking from Elan Homes for the PC legal costs, the PC felt unable to proceed with further decisions until those funds are back in place. We shall await an update from Pickering Solicitors on this matter.	
10.	Correspondence – Correspondence List had been emailed to Councillors.	
11.	Invoices – Approved as per the Correspondence List	BC
12.	Urgent Councillors' Items – none	
13.	Dates of next Parish Council Meeting – Wednesday 18th October 2023 @ 6pm	

Barbara Cox
2nd October 2023

Signed..... Date.....