

SHUTTINGTON PARISH COUNCIL

Clerk:
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MINUTES OF PARISH COUNCIL MEETING HELD AT SHUTTINGTON & ALVECOTE PARISH HALL ON WEDNESDAY 25th JANUARY 2023

1.	Present: Cllr N O'Mara in the Chair & Cllrs B Frost, C Holloway & L Sly + Borough Cllr D Humphreys for the first part of the meeting + 1 member of the public. Clerk: A Allsopp. Apologies – Cllr A White, Borough & County Cllr M Humphreys	
2.	Declaration of additional Pecuniary & Non-Pecuniary Interests – BF declared a Hall interest.	
6.	Open Forum – This was pulled forward to allow DH to be updated before he had to leave to attend another meeting. NOM to forward suggested altered signage to DH that would improve traffic flow and reduce congestion and confrontation through Shuttington at rush hours. DH stated that nothing more could be done about the weight limit signs, and if we wanted to take it further it would be a recording matter to be passed to the police. DH promised to check out footpath T117 further with WCC Footpaths Officer Marina Kircham with regard to the unsuitable step-link between Coronation Crescent and Church Lane. NOM informed Cllrs that he had received a thank you card from Buckingham Palace in response to our condolence message. This will be framed and put up in the Hall. NRG Dance Crew have asked if they might put up an advertising banner on the front fence. This was discussed, but as we don't know if planning permission would be required, better advertising options were suggested, including the offer of our notice boards. AA has been contacted by the Support Group, who wish to retain £85 in our accounts towards another Christmas meal, but are offering the remaining £200 towards a new defibrillator battery. This was accepted with grateful thanks. BF proposed a new battery be ordered. This was seconded by NOM and AA will organise. AA to also check the purchase date of the other battery and new pads will also be required in March. AA to ask Hall and Field users if they want their details put on the notice boards.	NOM/DH DH NOM NOM AA
3.	Approve Draft Minutes of P C Meeting held on 7.12.2022 – Minutes proposed by BF, seconded by NOM, and signed off by NOM as a true record.	
4.	Police Report – No report was made available.	
5.	Matters Arising from Minutes – Dog signage has been put on hold pending precept decisions. Sewage Problem Main Rd/School Lane – AA to phone as still no response. Light, Milner Drive – AA again no response and to phone Kevin Fennell instead. Sunken bits. New Road – DH promised to follow up with Ryan Reece. School Lane, Potholes – No remedial work done as yet on them. Notice Board Plaque to commemorate the queen – left pending. Parish Archive – decision about an open day left pending, as an inclusive open day to include the Parish Hall upgrade and Play Area opening has been suggested. Shuttington Play Area Update – This has now commenced and should be completed in about 3 weeks.	AA AA DH AW
6.	See above.	
7.	Milner Drive flower Meadow – removal of Pond Grid suggestion – It was decided that the grid decision will be made when there are more Cllrs in attendance, so deferred to the February meeting. The flower meadow area will be mown in March and the margins and paths made wider so that the area looks more manicured this year.	
8.	Village Traffic Issues – to include communications with WCC – NOM to forward traffic flow suggestions to DH, as MH already has these.	NOM/DH
9.	Play Area Reports and work required – This is still pending.	BF/AW
10.	Alvecote Report – There is a blocked drain opposite about number 33. Liz to check street lamp number so that AA can report. We still have a defibrillator on loan and AA will check the age of the battery.	LIZ AA AA

11.	Alvecote Bus Shelter – The brambles have been removed from the back of the Bus Shelter courtesy of NWBC. There is unfortunately now a massive hole in the side and the back panel is cracked. It isn't now worth cleaning, and it is thought that we would need to find £1800-1900 to replace it. We will need to investigate further.	
12.	Discuss and Agree Precept Requirements for 2023/24 – We are still awaiting election costs to come in and external audit charges. It was agreed that when these came through a further meeting will be arranged to specifically discuss this. AA to forward additional information to Cllrs.	AA
13.	Planning – No new planning applications to date. NOM has been in contact with the Solar Farm and has suggested an alternative route. We continue to fight to stop their heavy traffic coming through Alvecote.	
14.	Correspondence – the January Correspondence List had been emailed to Councillors.	
15.	Invoices – Approved as per the Correspondence List with an additional invoice from 24/7 Electrical for £60 to replace the timer for the Playing Field light.	AA
16.	Urgent Councillors' Items – There were no additional items raised.	
17.	Dates of next Parish Council Meeting – Wednesday 1st March 2023 @ 6pm	

Anita Allsopp
1st February, 2023

Signed..... Date.....