

## SHUTTINGTON PARISH COUNCIL

Clerk:  
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### MINUTES OF PARISH COUNCIL MEETING HELD AT SHUTTINGTON & ALVECOTE PARISH HALL ON WEDNESDAY 21<sup>st</sup> JUNE 2023

1.	<b>Present:</b> Cllr N O'Mara in the Chair & Cllrs B Frost & A White + PC Mike Redman & Borough Cllr Brynna Ririe + prospective Clerk B Cox & 1 member of the public. Clerk: A Allsopp. <b>Apologies</b> – Cllrs C Holloway & L Sly, Borough Cllr D Humphreys + County Cllr M Humphreys.	
2.	<b>Declaration of additional Pecuniary &amp; Non-Pecuniary Interests</b> – BF & AW declared a Hall interest.	
3.	<b>Approve Draft Minutes of Annual Meeting &amp; P C Meeting held on 17.5.2023</b> – Annual PC Meeting Minutes proposed by AW, seconded by BF & unanimously agreed. Minutes of PC Meeting held on 17.5.2023 proposed by BF, seconded by NOM and both signed off by NOM as a true record.	
4.	<b>Police Update</b> – PC Mike Redman reported no success with solving burglary on Milner Drive and agreed to enquire if it might be possible to have a camera on the Ashby Road. It would be useful to have a Neighbourhood Watch co-ordinator in Shuttington. Hopefully PCSO Simeon Hodson will be able to attend the Coffee Morning on 3 <sup>rd</sup> July with leaflets.	PC MR  PCSO SH
5.	<b>Matters Arising from Minutes</b> – Light, Milner Drive – MH not in attendance. Parking & Bollards junction update – MH to be invited to next meeting reference how to proceed. Coronation Crescent/Church Lane Steps/Ramp – BR to look into this possibility. Tamworth Have a Heart – NOM has tried to make contact with no success yet. Still pending. Parish Hall Disabled Access & Markings – AW will mark car park restricted area. AW also asked to provide a quote for installing a disabled access into the Hall from the car park. AW was asked to return the benches outside the play area to their original position and to install concrete pads for the benches, to which the Parish Hall has agreed to contribute 50%. BF proposed that the previously provided quote for a footpath and dropped kerb from the car park to the Playground and past the benches be accepted. This was seconded by NOM.	MH MH BR NOM  AW
6.	<b>Open Forum</b> – It was agreed that a sign directing vehicles to the Parish Hall would be good at the junction of New Road with Main Road. The Parish Hall now has an official post code B79 0DP. The Parish Hall to discuss the Yoga Hall/Field hire issue at their next meeting and report back. It was reported that a lot of Breedon lorries are travelling through Shuttington again. AA to write a letter of complaint that the weight limit is being ignored. A request had been made by a resident for caravan parking, should it be required, for the proposed New Year party. It was agreed that it could only be on the hard-standing of the Car Park and the motion was carried 2 to 1 that no charge for this should be made, as it is a resident & friends event.	AA Hall  AA  AA
7.	<b>New Clerk Appointment</b> – Barbara Cox left during this discussion. Barbara has worked for 30 years for Tamworth Borough Council and is currently Clerk & RFO to a neighbouring Parish Council. It was agreed that she should be offered a 3-month trial contract from 1 <sup>st</sup> July, paid for 3hrs per week for the first overlap month and thereafter 6hrs per week @ level SCP12. NOM to circulate contract.	NOM
8.	<b>Alvecote Report (including Defibrillator issues &amp; Bus Shelter)</b> – There seems to be a problem with condensation in the Turtle Defibrillator cabinet – potentially faulty. NOM to see if Have a Heart have any experience with these cabinets or suggestions. To refurbish the bus shelter will cost around £4237 via Queensbury, the original suppliers. AW proposed we make a claim through our insurers. This was seconded by BF and unanimously agreed. LS reported that the road in front of some of Alvecote Cottages is flooding because the drains are not taking the water away. AA to report to WCC and MH.	NOM  NOM  AA
9.	<b>Whippet request to improve Field for parking</b> – It was agreed that the suggestion would cause no harm to the field and could go ahead. A request was made that caravan parking should be first of all along the front hedge so that the view is not impeded for hirers using the Hall patio area.	AA
10.	<b>NWAC Membership</b> – Previously the Clerk was authorised to vote at these quarterly meetings. Two voting positions are permitted per Parish Council. Deferred to July meeting.	

<b>11.</b>	<b>Audit Update</b> – All audit paperwork has been submitted to the external auditors Moore UK and receipt acknowledged by email. As required, all paperwork has been placed on the website and notice boards and the Notice Period of Public Rights advertised.	
<b>12.</b>	<b>NWBC Open Space Strategy Consultation</b> – Consultation passed to NOM for completion.	NOM
<b>13.</b>	<b>Planning</b> – No new planning applications to date. Land at the side of the Parish Hall – The legal fees, quoted at £2,200 for a Deed of Easement with Elan for drainage, to be paid to Pickerings Solicitors direct by the developers, but this does not imply certain agreement to their conditions. We will be guided by our solicitors before signing. This was proposed by NOM, seconded by BF with unanimous agreement. Solar Farm, Tamworth – Route 4 proposed by Shuttington Parish Council has been agreed for all construction traffic to use Junction 11, B5493 Ashby Road, taking Hangman’s Lane through Seckington, across junction into Polesworth Lane, then right into Polesworth Road leading to the Laundry Lane Site.	NOM
<b>14.</b>	<b>Correspondence</b> – the June Correspondence List had been emailed to Councillors.	
<b>15.</b>	<b>Invoice</b> – Approved as per the Correspondence List	AA
<b>16.</b>	<b>Urgent Councillors’ Items</b> – AA received £100 for the Pond Grid to be banked. There were complaints raised that Milner Drive Wild Flower Meadow has not currently come up to expectations.	
<b>17.</b>	<b>Dates of next Parish Council Meeting – Wednesday 19<sup>th</sup> July 2023 @ 6pm</b>	

Anita Allsopp  
28<sup>th</sup> June, 2023

Signed..... Date.....